

## PREAMBLE

The purpose and aims of this association are as follows:

- 1) To foster a spirit of friendship and brotherly-love among its members and their families, and elevate their spiritual and moral level.
- 2) To render financial aid and personal comfort during illness or when in distress.
- 3) To be present whenever possible at the bedside of a member when his days come to end, and after demise to conduct his funeral and burial in accordance with the orthodox Hebrew ritual.
- 4) To defray the funeral and burial expenses; to provide a "Shivah" benefit and a death endowment benefit, based on a per capita tax.



## ARTICLE I

### NAME AND LANGUAGES

- 1) This association shall be called **Bne Rezitza Ass'n., Inc.**
- 2) The association shall never surrender its name. In case of a merger or affiliation, the incoming organization must assume the name **Bne Rezitza Ass'n., Inc.**
- 3) The association shall never be dissolved as long as there are seven (7) members in good standing who wish to carry on.
- 4) The records of the association may be kept either in the Yiddish or English language.

## ARTICLE 2

### MEETINGS

- 1) The meetings of the association shall be divided as follows: **Regular, Special, and General.**
- 2) Regular meetings shall be held twice a month, excepting Saturdays or Jewish holidays, and shall commence, during summer at 8:30 P. M. and in winter at 8 P. M.

3) Special meetings may be called by the President whenever in his judgment such special meetings are necessary, or by written application of seven (7) members in good-standing, providing such written application be filed with the President, giving the reason therefor. He must call this Special Meeting by sending written (or printed) notice to all members, stating the emergency. The members demanding this meeting must be present or shall be fined one dollar (\$1.00) each.

4) At Special meetings, the "Special" subject only, for which the meeting has been called, shall be transacted. Other important matters may be taken up with the consent of the membership present, after the "Special" subject is disposed of.

5) General meetings shall take place on the first quarterly meetings of January, April, July, and October. The first meeting in the quarter is "first payment", the second meeting is "second payment", and the third meeting in the quarter is final payment of all indebtedness to the society. The fourth meeting in the quarter is "Suspension-Night". At this meeting members must liquidate all debts, or be stricken from membership.

6) A meeting consisting of the President, or Vice-President, or the next ranking officer, and thirteen good-standing members shall constitute a quorum, and all their transactions shall be considered as legal and binding.

7) When the President declines the request of seven (7) good-standing members to call a special meeting, they may apply to the next officer in rank.

### ARTICLE 3 OFFICERS

1) The officers of the organization shall consist of a President, Vice-President, Treasurer, Recording Secretary, Financial Secretary, and two Trustees.

2) All officers shall be elected for a period of six (6) months, excepting the Shames (sexton) who is elected for a term of one year.

3) Elections shall take place at the last meetings of June and December.

4) Two meetings prior to election, the President shall open "Nominations". All members must be notified by mail.

5) The candidate that receives the most votes shall be considered elected. When two

candidates have an equal number of votes the President may be the deciding factor, provided he has not yet voted. If the President is unwilling to make the decision, it should then be decided by drawing of a lot.

6) To be nominated or elected to office, or to vote, are eligible only those members which are present.

7) Officers shall not be relatives.

8) Installation of officers shall take place the meeting following election.

9) If there is only one candidate for an office, he shall be voted on "for" and "against".

10) Candidates may be elected to one office only.

11) All officers must be in good-standing.

#### ARTICLE 4 THE PRESIDENT'S DUTIES

1) Previous to Installation of officers and before vacating his office, the President shall appoint a Finance Committee, Grievance Committee, and Relief Committee who shall serve the next six months.

2) The Finance-Committee and Grievance

Committee shall consist of three (3) members each, and the Relief Committee of seven (7) members. If committees do not properly attend to their duties, they may be removed at General meetings, and others selected in their place.

3) The President must be present at all meetings and preside at the same.

4) The President shall hold securely the Charter, Seal, Bank books, and all other documents of the association.

5) The President must see to it that all debts are collected by the Financial Secretary.

6) The President is to direct all officers as to their duties in accordance with the rules, and shall have the right at all times to check the various books of record of the organization.

7) The President, with the assistance of the Vice-President shall have the right to appoint committees, to impose fines, and to answer questions.

8) In case of a death, the President must remain until after the burial and must see to it that everything is conducted in accordance with Orthodox Hebrew ritual.

9) When a member is sick or sits "Shivah", the President shall visit him once during the week.

10) When a member in good-standing wishes to speak at a meeting, the President shall grant him that permission. However, the member may be called to order if his speech is irrelevant to the subject matter under discussion.

11) When the President wishes to make a "Motion" or bring a complaint against a member he must leave the "chair" until the matter is disposed of.

12) At the Installation, the outgoing president shall turn over to the President-elect the Charter, Seal, Bank books and all other documents belonging to the organization. If he refuses to comply with this rule, he shall be expelled from membership and legal action shall be taken for the recovery of the articles above stated.

13) In the absence of the President, the next ranking officer presides, and all transactions at such meetings are legal and binding.

14) A record shall be kept of all the documents and articles in the possession of the

President. A President-elect must sign a receipt when the same are turned over to him, after having been checked up by the record.

## ARTICLE 5

### THE VICE-PRESIDENT'S DUTIES

1) The Vice-President shall assist the President at each meeting, and preside in the President's absence.

2) He shall visit sick or mourning brothers once a week.

3) He shall assist the President in the appointment of committees. He is the chairman of all standing committees.

## ARTICLE 6

### THE TREASURER'S DUTIES

1) The Treasurer's place at the meeting is at the side of the Financial Secretary.

2) He must see that all bills are properly settled.

3) When bills are certified by the meeting for payment, then he and the President shall sign the checks.

4) At the end of the meeting he shall turn

over all funds collected to the Trustees for bank deposit.

5) The Treasurer and the Trustees shall be bonded for the security of the association's funds.

6) The Treasurer shall be present at the quarterly financial check-up of the Financial Secretary's account.

#### ARTICLE 7

##### THE RECORDING SECRETARY'S DUTIES

1) The Recording-Secretary must be present at all meetings. He shall take note of all proceedings, and read the minutes at the next meeting. When approved, the minutes shall be signed by the President.

2) At the opening of meetings he shall call the roll of officers. The Recording Secretary shall send out notices to committees, note all fines and the causes thereof. He must also record newly proposed members, and turn the particulars over to the Financial Secretary.

#### ARTICLE 8

##### THE FINANCIAL SECRETARY'S DUTIES

1) The Financial Secretary must be

present at each meeting, and carry books of account showing income and expenditures.

2) Before settling any bills, he must read them at an open meeting, stating to whom the money is owed, and the purpose of the expense.

3) When the bills are approved by the meeting, and by the President, he should then settle them.

4) He must render an accounting at each General meeting, or whenever seven (7) members in good-standing and the President demand the same.

5) At each General Meeting he must issue a financial statement, with the approval of the finance committee.

6) At the end of the meetings he must account for the moneys taken in, and the current expenditures.

7) He must get a receipt from the Treasurer for any money he turns over to him.

8) Several days before a General meeting, he shall mail bills to all members showing their indebtedness to the association.

9) He shall send out notices for meetings stating their purposes.

10) After "Final payment" he shall inform the President of all members remaining in "arrears".

11) After "Final payment" he must notify by registered mail all members who have remained in "arrears".

12) He must keep a record of, and shall send out visiting committees to all sick members.

13) For being absent, the Financial Secretary shall be fined: for Regular meetings - one dollar (\$1.00); for General meetings - two dollars (\$2.00), - - unless he submits a valid reason therefor.

14) The remuneration for his services shall be determined from time to time at Special or General meetings.

#### ARTICLE 9 TRUSTEES' DUTIES

1) The Trustees shall be present at all meetings and carry out the instructions of the President. They shall see that members are seated and good order prevails.

2) It is the duty of Trustees to deposit and draw the funds of the organization, and thereafter to turn over the pass books to the President.

3) They must be present at the quarterly financial audit.

4) If Trustees do not perform their duties, they may be replaced by others at a Special meeting.

#### ARTICLE 10 "CHEVRA-KADISHA" DUTIES

1) The Chevra-Kadisha (Committee in attendance at Death Cases) shall consist of not less than 12 members. They shall be elected for a term of one (1) year.

2) The Chevra-Kadisha must keep a record of all deaths, the name of the deceased, and the place and date of burial.

3) Annually, on the 15th day of "Kislev", Chevra-Kadisha shall elect its Gaba'im, Treasurer, and Secretary.

4) When a member is in his last hours, the first Gabai must immediately take charge, and if necessary, call the entire committee to the death-bed of the member.

5) It is the Gabai's duty to issue instructions to the committeemen as to their activities.

6) The Gabai must be on duty until every ritual is completed, and render a full report at the next meeting.

8) Annually, on the 15th of "Kislev", Chevra-Kadisha shall make a special visit to the cemetery, in conformity with Orthodox Hebrew ritual, and shall be allowed ten dollars (\$10.00) for a "Seudah" entertainment.

#### ARTICLE 11

##### DUTIES OF THE SEXTON (SHAMES)

1) The Sexton shall carry out all the instructions of the President at meetings. Also, in the event of a death case.

2) At meetings, it is his duty to present the credentials of visiting committees or guests, and must stand guard at the entrance.

3) In death cases, He must, in compliance with the orders of the President and the Gabai of the Chevra-Kadisha, be present at the cleansing rituals of the deceased; and must also be present at the cemetery during burial. All acts pertaining to the burial must be

performed in accordance with the long accepted tradition of this association.

4) The remuneration for this services shall be determined from time to time at Special or General meetings.

#### ARTICLE 12

##### DUTIES OF THE GRIEVANCE AND FINANCE COMMITTEES

1) The Finance Committee shall make an audit of the Financial Secretary's accounts, quarterly, before each General meeting, and render a report of its findings at said meeting.

2) The Grievance committee shall be present at every meeting. Its duties are as peacemakers between members, in case of friction in connection with "Society" affairs, when written complaints are made.

3) Complaints against members must be presented in writing, and shall be worded in dignified language to be acceptable. The Secretary shall read the complaint to the meeting, and if accepted by the meeting, it shall be turned over to the Grievance committee for mediation.

4) If the committee is unable to close the

matter peaceably it may fine the guilty party from one to ten dollars, and report its decision to the next meeting. The committee reserves the right to dismiss the complaint.

5) If the defendant in a complaint is an officer, he must vacate his office while the case is pending.

### ARTICLE 13 RELIEF

Members in distress are entitled to aid from the "Relief-Fund". The "Fund" shall be administered as follows:—

1) The Relief-Fund shall be governed by seven (7) members in good-standing, including the Vice-President as chairman. The committee is appointed every six (6) months by the outgoing President.

2) When in distress, the member shall notify the Financial Secretary personally, unless he is physically incapacitated. The Secretary must then call a meeting of the committee, as soon as possible, to act on the matter.

3) None of the committee is permitted to divulge the name of the member in distress, nor the proceedings at the meetings.

4) The committee is authorized to extend aid up to fifteen dollars (\$15.00) a year in any individual case.

5) The committee is required to consider and investigate each case thoroughly.

6) A member is not entitled to "Relief" while he is receiving sick-benefit.

7) When a relation of a member of the committee applies for "Relief", then the committeeman shall not participate in, or be present at the time the case is considered.

8) To decide the amount the member in distress is to receive, the committee shall take a secret vote.

9) For divulging transactions of a Relief-Committee meeting, the member shall be expelled from serving on the said committee.

10) If the distress case requires more than fifteen dollars (\$15.00), it shall then be presented at a Special meeting of the Association, when the committee shall render a complete report of the case with its recommendations as to how the member is to be relieved.

11) When a member is in distress, and desires to consider the money obtained by him



from the "Fund" as a returnable obligation, then he must give the association a promissory note, which shall also be endorsed by the member's wife, if so required by the committee.

12) Said note shall be turned over to the Financial Secretary for recording and safe keeping.

13) It is forbidden to embarrass a member at an open meeting by mentioning the fact that he has received "Relief" aid. Those breaking this rule shall be dealt with at the meeting.

14) The money of the "Fund" shall be kept in a separate account, and be reported on together with all financial accountings.

15) The dues for the "Relief-Fund" shall be twenty-five cents (\$.25) quarterly, payable in the same manner as all other dues and taxes.

#### ARTICLE 14

#### PROPOSAL OF CANDIDATES FOR MEMBERSHIP

1) Any person that wishes to belong to this association shall be no less than twenty (20) years of age. He and his wife and children, if married, must be physically and

mentally sound. He must belong to the Jewish faith, and must marry or be married in accordance with Jewish religious law. His conduct in family and society must be irreproachable, and has to be able to support himself and his family decently.

2) A member's son has the right to join the society at the age of eighteen (18) years.

3) Every candidate must be proposed by a member in good-standing who knows the candidate well. In proposing, he must state his full name, age, occupation, residence, and place of birth, and also whether married or single. Together with the proposition a fee of one dollar (\$1.00) must be paid in.

4) All the above details shall be recorded and read at the meeting. Then a committee of three (3) shall be appointed — two (2) by the President, and one (1) by the Vice-President which shall investigate said candidate, and report at the next meeting whether or not he is acceptable.

5) It is the duty of the committee to inquire of the candidate as to his circumstances, whether he belonged to other organizations, and the reason why he left them.

They must warn him that any untruth ever discovered in his statements will subject him to expulsion, and all money paid in by him will be forfeited.

6) If the candidate is reported eligible to membership, then he and his wife, if married, accompanied by a committee, appointed by the President, shall apply to the association's Health Officer for a physical examination.

7) The Health Officer (physician) shall examine the candidate thoroughly, in the presence of the committee (women excepted). They must answer all questions appearing on the association's printed forms. This document shall be signed by the physician, candidate, his wife, and the committee. Said document with the physician's recommendations as to their fitness for membership shall be turned over to the committee for delivery to the association's next meeting. The candidate shall pay the physician one dollar (\$1.00) per person for the examination.

8) When a candidate is declared eligible for admission and does not appear for Initiation in the period of two (2) months, his proposition fee shall then be declared forfeited. If he re-

applies, he shall conform anew to all regulations.

9) After the physical examination, if the candidate is declared eligible by the association, the Secretary shall notify him when to appear for Initiation.

10) On the candidate's appearance the President shall introduce him to the members, and impress upon him his duties as a loyal member of the association. Before being declared as member, he must fill out the association's Application-Blank in the presence of the Trustees, and settle his bill (dues, initiation fee, etc.). His statement shall then be read to the meeting, and the candidate having admitted his signature to the document, the President shall declare him a member of the association.

11) If a candidate is rejected, he may be proposed a second and a third time. If rejected the third time, he may never again be proposed.

12) A new member may not hold office before six (6) months excepting the office of Financial Secretary.

13) Every member shall circumcise his

sons. Those not adhering shall be expelled without notice.

### ARTICLE 15 INITIATION FEE FOR FIRST CLASS MEMBERSHIP

1) The initiation fee for candidates to membership shall be according to age, as follows:

From 20 to 30 years of age	--	\$ 2.00
" 30 " 35 " " "	--	10.00
" 35 " 40 " " "	--	15.00
" 40 " 45 " " "	--	35.00

2) Candidates over 45 years of age are not admitted as first class members.

### ARTICLE 16 SECOND CLASS MEMBERS

1) Second class members are limited in their privileges. They are entitled to burial-ground, shrouds, and burial-expense, but to no pecuniary benefits.

2) In event of death, obsequies shall be the same as with members of the first class.

3) Initiation fee for second class membership is as follows:

From 45 to 50 years of age	--	\$50.00
" 50 " 55 " " "	--	60.00

4) Candidates for membership older than 55 years of age are not accepted.

5) Second class members pay dues of \$2.50 quarterly. They are not subject to the per-capita tax, and they receive no per-capita (endowment benefits) tax, nor any other pecuniary benefits, excepting relief in case of distress.

### ARTICLE 17 SPECIAL CLASS MEMBERSHIP

1) To Special-Class membership are eligible young, unmarried men from eighteen (18) to thirty (30) years of age. They are entitled to all benefits except per capita (endowment benefit) tax. They are free from initiation and pay dues \$1.50 quarterly.

2) When a Special-Class member marries, he at once becomes a first-Class member, paying as much and receiving all benefits of a First-Class member.

3) When a Special-Class member becomes thirty (30) years of age, he automatically becomes a First-Class member, paying as much and receiving all benefits of a First-Class member.

4) Second-Class and Special-Class members are proposed and initiated with the procedure of First-Class members.

## ARTICLE 18

### DUES

1) Each member shall pay nine dollars (\$9.00) dues per year, and one dollar (\$1.00) per year toward the Relief fund. This shall be payable in the form of \$2.25 dues and \$.25 Relief tax quarterly. Other taxes and assessments may be levied as it will be further stated.

2) The amount of dues etc. to be paid, may be changed at any time at General meetings.

## ARTICLE 19

### BENEFITS

1) Every member who belongs to the association more than six months and is in good standing, is entitled to, when sick and unable to attend to his occupation, (epidemic, chronic, contagious and venereal diseases excepted) to ten (10) weeks benefit per year at five dollars (\$5.00) per week. The second year shall count from the date the sickness began the first year.

2) When a member becomes sick, he shall notify the Financial Secretary in writing, who will send sick-committees to visit the member daily, if possible. The Secretary shall notify the association's physician to visit and examine the sick member, and report his condition to the next meeting. If the report of the visiting members and the physician state that he is sick and unable to work, the above stated benefit shall be paid to him.

3) Benefits are paid for full-weeks sickness.

4) In case a member is laid up at a hospital, one committee per week shall be sent to him. No certificate from the association's physician is necessary.

5) The week commences from the day the member mailed his notice. However, the last day is not counted.

6) When a member in good-standing is in his last agonies, he shall receive "Shemirah" (constant watching). Similarly, to a good-standing member's wife, excepting if death should occur the first two weeks while she is confined with a child.

7) When a member in good-standing dies, he is entitled to a complete funeral, to wit: burial-ground, hearse, a carriage for the family, and a "Minyan" (prayer quorum) at the burial; also other minor expenses at the cemetery, which shall not exceed the sum of three dollars (\$3.00).

8) The wife of a member in good-standing shall be accorded the same obsequies as the husband.

9) At the expiration of a year, after the demise of a member or his wife, there shall be a headstone erected on the grave. If the children or family refuse to have it erected, then the association shall set it up, and use the fifty dollars (\$50.00) that have been withheld for this purpose, from the capita-tax.

10) At the unveiling of a headstone, there shall be present a committee of at least two.

11) In case of the death of a widow-sister (the widow of a deceased member), and the children or friends refuse to erect a headstone, the association shall have it set up, and allow up to twenty-five dollars (\$25.00) for the purpose.

12) Upon the demise of a member, each member (except those especially exempt) shall be taxed with one dollar (\$1.00), and the proceeds turned over to the widow or children in approximately ninety (90) days. If the wife of a member dies, each member (except those especially exempt) shall be taxed fifty cents (\$.50) and the proceeds turned over to the member.

13) From these monies, a sum of fifty dollars (\$50.00) shall be withheld pending the erection of a headstone.

14) When a member sits "Shivah" for a father or mother, the association shall allow him five dollars (\$5.00) towards the cost of a "Minyan".

15) At the expiration, and obsequies of a member or his wife, there shall be present as many members as possible.

16) If a member or his wife do not wish to be buried on the association's grounds, then a committee only shall be sent to attend the funeral.

17) When a member leaves the U. S. and keeps up the payment of his dues, he retains

his membership, but is not entitled to any benefits until he returns.

18) If a member lives more than twenty-five cents (\$.25) return fare from Greater New York, or is absent from New York, he is not entitled to any benefits.

19) When a member sits a full week "Shivah", he shall receive a benefit of five dollars (\$5.00). However, if a holiday intervenes, thereby exempting him from completing the "Shivah", he shall not be entitled to the same.

20) Before six months, a member and his family are entitled to sick-committee and burial ground only, but to no other benefits.

21) A member at his marriage, is entitled to a present of five dollars (\$5.00). Similarly, a member when he marries off a child.

22) Benefits shall be paid out as long as there is more than five hundred dollars (\$500.00) in the treasury. Benefits shall cease when the \$500.00 limit is reached.

23) Members in good-standing only are entitled to all benefits.

24) Members suffering from chronic and

incurable diseases in the opinion of the association's physician, are entitled to full benefit the first year only. The second year, half benefit (\$2.50 per week for ten (10) weeks), and the third year ten (10) weeks at one dollar (\$1.00) per week, but no more.

25) A member who is in "arrears" is entitled to burial-ground for himself and his family (as defined) but no other benefits. (Definition of "arrears" see Article: "Fines" paragraph one (1)).

26) Members' children are entitled to the following: males up to eighteen (18) years of age in case of death, to burial-ground and burial expenses; also a carriage for the family-children from the ages twelve (12) to eighteen (18) to a hearse also. After eighteen (18) years of age, they do not belong to the association.

27) A member's daughter belongs to the association with regard to burial-ground, preparatory rites, hearse, and carriage, up to her marriage.

28) After all these, tombstones shall be erected at the end of a year. If parents or friends decline to do it, the association shall take care of it at its own expense, and shall

allow at a meeting a sum according to the circumstances.

29) When the second wife of a member has children by her first marriage, they do not belong to the association.

## ARTICLE 20

### DUTIES AND PRIVILEGES OF MEMBERS

1) It is the duty of every member to pay his dues, taxes, and assessments, etc. by the "final payment"; that means the 3rd meeting in each quarter. Payments shall be and are recognized if made at the meeting-place only.

2) Every member is obligated to attend the meetings of the association as often as possible, to be active in its affairs for the good and welfare of the organization, and accept instructions from its officers.

3) Every member is obligated to attend all General and Special meetings, and to report on time. Non-attendance does not permit him to protest the proceedings.

4) Every member is duty-bound to attend the funeral of a member or his wife, and to report to the place designated by the Gabbai of the Chevra-Kadishah.

5) All members in good-standing are entitled to vote.

6) Every member has the right to demand a burial-place on the association's grounds for his father and mother, or father-in-law and mother-in-law. The fee shall be set, (in case of emergency) at a meeting of all officers.

7) Members shall respect each other.

8) Brothers shall endeavor to keep peace in the association. Parties losing at the elections, must remain satisfied with the results, and shall not foment quarrels.

9) If death occurs to a member living outside of Greater New York, then the family must deliver the body to the New York Ferry or the limits of Greater New York at their own expense.

10) When a member has once received his capita-tax for the death of his wife, then after remarrying, he wants his wife to belong to the organization, he shall pay a minimum of forty dollars (\$40.00) initiation fee, and she must be examined by the association's physician. In event of her death, she is entitled to burial-ground and expense, but he does not receive a capita-tax endowment.

## ARTICLE 21

### BENEFITS AND PRIVILEGES OF WIDOWS AND HEIRS

- 1) Up to sixty (60) days after the demise of her husband, the widow is entitled to all benefits, excepting Shivah, Minyan, and sick-benefit. If she dies meanwhile and leaving no children, the capita-tax of her husband shall then revert to the association.
- 2) Endowment benefit (capita-tax) shall be delivered to the widow or children even abroad. However, they must deliver legal documents for the protection of the association.
- 3) Thirty (30) days after her husband's death, the Financial Secretary shall inquire of the widow whether or not she wishes to remain a member. If she consents, she is entitled to burial-ground and burial expense only. She must pay full dues like all members, but no taxes.
- 4) When a member in good-standing dies, and leaves no wife, then the children, even if married, receive the endowment benefit (capita-tax).

5) If the member in good-standing leaves a second wife and children of a first wife, then the capita-tax (endowment benefit) shall be equally divided between the second wife and the children of the first wife.

## ARTICLE 22

### FINES

- 1) If a member has not settled his debts in the association by the third (also called "final") payment, he remains in "arrears" until they are paid.
- 2) The meeting following the third payment is a "Suspension-Night" — "Streich-Ovend". To the members who haven't cleared their debts, registered letters shall be sent with the warning that they must liquidate their debts at the "Suspension" meeting, or they will be stricken from membership.
- 3) In exceptional cases the "Suspension" may be postponed to the following meeting. In some exceptional cases, the "Suspension" meeting may also grant a member additional time to pay his debts. However, in such event, the member remains in "arrears" until he pays his bill, and his benefits and privileges are



curtailed, as provided elsewhere in this constitution.

4) When a member is appointed to a committee and does not attend to it, he shall be fined fifty cents (\$.50).

5) For not attending and reporting a sick-member committee, the fine is fifty cents (\$.50).

6) If a member is notified to attend a funeral, and does not comply, he shall be fined one dollar (\$1.00).

7) If a brother speaks at a meeting without permission from the President, he shall be fined fifty cents (\$.50).

8) Should a member "call" any one "to order" without the permission of the President, he shall be fined fifty cents (\$.50).

9) If a member is "called to order" by the President, and does not submit, he shall be fined the first time \$.50, the second time \$1.00, and the third time he shall be fined by "losing his voice" for three months.

10) If a brother should leave when a Special or General meeting is in session without the consent of the President, he shall be fined fifty cents (\$.50).

11) A member who meets with other members with the intention of destroying the peaceful existence of the association, shall be punished by being kept in "arrears" for three (3) months.

12) A member who brings suit against the association without having first submitted his grievance to the membership for peaceful adjustment, shall be expelled.

13) A member who is in "arrears" may make payments at meetings only. If payments are made between meetings, they shall not be in effect until the following meeting.

14) When an officer is impeached, or another is elected in his place, he must return everything that belongs to the association which he holds in his possession. If he refuses, he shall be expelled from membership, and suit shall be brought to recover the belongings. The same applies to an officer of the "Chevrah-Kadisha".

15) If it be discovered that a member has defrauded the association of money by pretending to be sick or in distress, he shall be expelled without notice. This shall be done on the strength of trustworthy information only.

16) Uncircumcised males shall not be buried on the association's cemeteries.

17) Officers not attending to their duties three (3) consecutive times, shall be removed and others elected to fill their places.

18) For not attending Special or General meetings, the fine is one dollar (\$1.00).

19) A member convicted for a felony, shall be expelled from the association.

20) When a member is expelled for a crime, he shall never again be admitted to membership.

21) A good excuse, such as absence from the city, etc. shall void any fine.

## ARTICLE 23

### PROCEDURE AT MEETINGS

1) The President shall open the meeting, officers and members taking their seats according to their rank. The President shall read the agenda for the meeting. Members may make suggestions to the agenda.

2) The Recording Secretary shall read the list of officers and the minutes of the previous meeting.

3) Motions shall be made and seconded by members in good-standing only.

4) The proposition shall then be explained by the President.

5) Any member who wants to speak at a meeting must first be recognized by the President. He must rise from his seat, conduct himself, and speak with dignity.

6) A member shall speak no more than three (3) times on a proposition.

7) When two or more members wish to speak at the same time, the President shall decide who "has the floor".

8) Every member in good-standing has a right to propose the "close of a debate".

9) No one shall interrupt a brother while he speaks, only in raising a "point of order".

10) When a proposition to close a debate is carried, only those on the unfinished speakers' list may speak.

11) All fines imposed at a meeting shall be recorded in the minutes and read at the next meeting.

12) The entire membership shall be present at Special or General meetings. The roll shall be called before the closing, and the absentees fined in accordance with this constitution, unless they are excused by the association.

13) The President has a right to remit fines imposed by him only, but not fines imposed by the Grievance Committee.

14) All transactions shall take place in accordance with general parliamentary procedure.

15) New by-laws and changes to this constitution may be made at Special or General meetings.

#### ARTICLE 24

##### REINSTATEMENT TO MEMBERSHIP

1) A member expelled for financial indebtedness may apply within six (6) months for reinstatement to membership. In such event, the Secretary shall notify the membership in writing, and at the meeting the name of the applicant shall be read. If there are no objections, he shall clear up his indebtedness to the association. He and his wife shall

submit to physical examination, and if found satisfactory, shall be declared an old member.

#### ARTICLE 25

##### INCAPACITATED MEMBERS

1) A member sixty-five (65) years of age, belonging to the association fifteen (15) years, who claims to be financially unable to meet his obligations to the association, shall have his case considered and investigated by a special advisory committee. Their recommendations shall be taken up at the next meeting, which may free said member from paying his dues. However, in such instance, said member loses his rights to financial benefits, and he and his family are entitled to burial-ground and funeral only.

2) He is obligated to pay all per capita taxes, and upon his demise his heirs shall receive their endowment as if he were a member in good-standing.



This Constitution and by-laws have been duly voted on and unanimously adopted at a Special meeting June 2, 1935, and ratified at a Special meeting June 8, 1935.

Meetings have been held at the Association's regular meeting-quarters at 98 Forsyth St., in the City of New York.

Previous Constitution and by-laws are herewith rescinded.

